

**Pittsgrove Fire District #2**  
**Willow Grove Board of Fire Commissioner's**  
**879 Willow Grove Road Pittsgrove, NJ 08318**  
**Minutes of Meeting**  
**April 4, 2017**

**Call to Order:**

- Chairman Concannon called the meeting to order at 7:00 P.M.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

**Roll Call:**

- After the salute to the flag, Acting Secretary Scarpa called the roll: Snyder (P), Scarpa (P), Concannon (P), Cavagnaro (A), and Hughes (A). Chief O'Donnell was also present.

**Minutes of Previous Meeting:**

- The minutes of the March 7, 2017 meeting were read by acting Secretary Scarpa. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

**Treasurer's Report:**

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Hughes and seconded by Commissioner Scarpa. All members in attendance were in favor.
- 

**Old Business:**

- Treasurer Snyder reached out to the Ladies Auxiliary and requested a copy of their active roster to provide Sloan Insurance Company and for Commissioner records. As of the time of the meeting, Treasurer Snyder did not receive the roster from the Ladies Auxiliary.
- Two checks were received from Sloan Insurance company for overpayment. The checks were made out to the Fire Company. The commissioners turned the checks over to the fire company.
- LOSAP overage was discussed with Richard Tonetta and the commissioners were directed to move the funds from another line item.

**New Business:**

- Newfield National Bank forms were updated and resubmitted to show changes in the commissioners board for the 2017 year. Former Commissioner McEvoy was removed and Commissioner Scarpa was added to the signature list for the board.

**Chief's Report:** (Submitted by Chief O'Donnell and on file)

- Read and placed on file.

•

**Public Comment:**

- Motion was made to open the floor to public comment at 7:37PM. No public comment.

**Adjournment:**

- Motion to adjourn was made at 7:40PM by Commissioner Hughes and seconded by Commissioner Scarpa. All members in attendance were in favor.

Respectfully,

Mark Cavagnaro, Secretary