

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
May 2, 2017

Call to Order:

- Acting Chairman Hughes called the meeting to order at 7:00 P.M.
- Acting Chairman Hughes advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Secretary Cavagnaro called the roll: Snyder (P), Scarpa (P), Concannon (A), Cavagnaro (P), and Hughes (P). Chief O'Donnell was also present.

Minutes of Previous Meeting:

- The minutes of the April 4, 2017 meeting were read by acting Secretary Cavagnaro. A motion to accept was made by Treasurer Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Treasurer's Report:

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.
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Old Business:

- Treasurer Snyder reached out to the Ladies Auxiliary and requested a copy of their active roster to provide Sloan Insurance Company and for Commissioner records. As of the time of the meeting, Treasurer Snyder did not receive the roster from the Ladies Auxiliary. Chief O'Donnell will follow up at their monthly meeting.
- All beneficiary forms were filled out by members of the fire company. One copy was sent to the insurance company to update their records, the other copy was placed in a closed envelope in their respective files at the fire hall.

New Business:

- Secretary Cavagnaro stated Tekk Comm is closing this month. They have two 2015 Chevy Tahoe SUVs with approx. 40K miles on it. Both have been wired with radios, laptop mounts and command center shelving in the back. The idea was brought up as a possible replacement for the Chiefs 2004 Ford Expedition.

- Motion to make a resolution to reserve the right to move funding from savings to capital improvements upon a negotiated and agreed upon price for the 2015 Chevy Tahoe from Tekk Comm by Commissioner Scarpa, Second by Treasurer Snyder. Mark Cavagnaro and a second available commissioner will speak with the owner of Tekk Comm. Chief Tim O'Donnell will set up the appointment.

Resolution 13-2017: Move from savings to capital funding, not to exceed specified amount for the purchase of one 2015 Chevy Tahoe LTZ from Tekk Comm if an agreed upon price can be reached.

- Motion was made by Treasurer Snyder and seconded by Commissioner Scarpa.

Chief's Report: (Submitted by Chief O'Donnell and on file)

- Read and placed on file.
- Cylinder replacement has begun by the fire department to go to a 30 year bottle. The fire Company will replace 5 cylinders a year and the new cylinders will be commissioner owned equipment.
- Grants results have not been announced yet. The fire company is working on a purchasing agreement as required by the new guidelines of the grants program.

Public Comment:

- Motion was made to open the floor to public comment at 7:39PM. No public comment.

Adjournment:

- Motion to adjourn was made at 7:41PM by Treasurer Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary