

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
December 5, 2017

Call to Order:

Chairman Concannon called the meeting to order at 1901.

- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Scarpa (P), Concannon (P), Hughes (P), Cavagnaro (A)
Chief O'Donnell and Bowman Representative were present

Treasurer's Report:

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Hughes and seconded by Commissioner Scarpa. All members in attendance were in favor.

Communications:

- None

Old Business:

- None

New Business:

- Bowman and Company – Budget for 2018 was presented to the Board of Commissioners
- **Resolution 17-1017** to accept budget for 2018 beginning Jan 2, 2018. All members present were in favor

- Public notice in 10 places to be viewed by the public and placed in the paper.

- Department of commerce for census was received. Needs to be filled out online. Was sent to the township for submittal

- **Resolution 3-2017:** Authorizing budget transfers and encumbrances relative to 2017 budget. All members in attendance were in favor.

Chief's Report:

- Read and filed.
- Chief was recognized by the Board for his 15 years as Chief of the fire company. He resigns December 31, 2017.

Public Comment:

- Motion was made to open the floor to public comment at 1924. No public comment.

Adjournment:

- Motion to adjourn was made at 1930 by Commissioner Hughes and seconded by Commissioner Snyder. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary