

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
February 8, 2020

Call to Order:

- Chairman Concannon called the meeting to order at 1902.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Concannon (P), Cavagnaro (P), Hughes (P)NOTE CHUCK

Chief O'Donnell, William Rump

Minutes of Previous Meeting:

- The minutes of the January 8th meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

- The minutes of the January 21st meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

Treasurer's Report:

- The bills from February meeting were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner Cavagnaro and Seconded by Commissioner Hughes. All members in attendance were in favor.

Note was made that there was an error in a payout to Commissioner Cavagnaro by 90 dollars. There is a payment of 32.61 to Daily Journal made by Commissioner Cavagnaro and the rest will be deducted next month from the yearly reimbursement.

Communications:

-

Old Business:

- Still an issue with the 2210 radios in the Tahoe. Chief is looking at replacements.
- Chief is worked full page ad on advertisements on 22-1 for publication this month.

- Chief met with Chief Kurtz and Chief Myers to discuss with their board of commissioners to discuss Key Box. Norma School has them for fire service. The draft Key Box Ordinance was read and filed with the Board. Waiting for the other Boards to come back to discuss it after their meetings. **Cost recovery and key box** Spoke with Commissioner 3. They are in favor of both ordinances from last month. Waiting on District 1 for comment.
- Chief met the guy from Crest Financial Premium Audit Services. She had gotten a list from 2018 to 2019 with an estimate of \$1300 per person. The estimate for 2020 is \$46,800. We are continuing to work with them.

New Business:

- 2020 Vehicle Estimates were read and filed by Commissioners. All commissioners were in favor of current pricing listed.
- Fire Department volunteered members to cover the election in February. Elections will be held here at the Fire Station. 2 Absentee Ballots were handed out so far for the election. We dropped 10 Ballots to the county and will be picking up remaining ballots Friday before the election. The corrected Voter list was received.
- Started annual training in house yesterday. Will continue
- Participated in the ABC smoke alarm giveaway in Philly
- EMS has not met since before the holidays. Chief received call from Henry to discuss some topics. Some new laws went into affect having to do with Salaries and Stipends under the new laws. We will work it into the future plans. Chief was asked if one fire district that will be in charge. He will attend the next EMS Committee meeting to talk more. We are still working the estimated costs. One fire district will have to be the main district, and there would be a cooperative agreement with the other two. We are still in the planning discussions for all to work together.
- Physicals are March 2, 2020 at 530 for the firehall.
- Grants for 2020 have started. In the past, the commissioners have matched 5%. Will be a discussion once we hear what they applied for and the results.
- January had two fatal accidents. Chief is keeping up with the mental health of the fire department.
- 3 New fire fighters in the fire fighter 1 program.
- Smoke eaters or the department was discussed. Commissioners would like to continue to investigate purchasing them as a project for 2020.
- LOSAP numbers will be posted within the next month by Secretary McEvoy for 2019.

Chief's Report:

- January's reports was read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 1937. No public comment.

Adjournment:

- Motion to adjourn was made at 1939 by Commissioner Cavagnaro and seconded by Commissioner Hughes. All members in attendance were in favor.

Respectfully,

Mark Cavagnaro, Secretary