

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
January 8, 2020

Call to Order:

- Chairman Concannon called the meeting to order at 1905.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Concannon (P), Cavagnaro (P), Hughes (P)

Chief O'Donnell, Assistant Chief Rump were Present. Henry Ludgwisen from Bowman

Minutes of Previous Meeting:

- The minutes of the November 5th meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

- The minutes of the December 10th meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

2020 Budget:

- No comments made by the state. Ready for adoption by the board. Question was raised if the budget should be adopted at an advertised meeting or should it be at a later meeting. Board decided to hold the meeting January 21st and will be advertised in accordance to the state rules.

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Treasurer's Report:

- The bills from December meeting were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner Cavagnaro and Seconded by Commissioner Hughes. All members in attendance were in favor.

Communications:

- Lincoln presented a letter to Chairman Concannon.
- Selective Insurance had an issue with the banking. They stated the issue was resolved and we are in compliance and covered.

Old Business:

- Still an issue with the 2210 radios in the Tahoe. Chief is continuing to investigate.
- Chief is working on advertisements on 22-1 for publication. Chief is going to move forward with the advertisement.
- Chief emailed the state about Spanish Ballots. Letter is filed with the minutes
- ID cards are being made at Centerton. No printer
- Chief met with Chief Kurtz and Chief Myers to discuss with their board of commissioners to discuss Key Box. Norma School has them for fire service. The draft Key Box Ordinance was read and filed with the Board. Waiting for the other Boards to come back to discuss it after their meetings.
- The second ordinance is a draft Authorization to recover costs and expenses ordinance. Township needs to have one in place to recover damages to equipment while performing on scene emergency services. The draft Municipal draft ordinance was filed.

New Business:

- Physicals for 2020 are scheduled for March 2, 2020. The list of proposed yearly checks and breakdown of costs were submitted at \$5,680.00. The additional costs for DOT and Hepatitis Vaccine and Titer Shots were also submitted.
- Training is coming up for 2020. The board discussed some additional training with the chief that the officers are investigating. We have not seen anything back on the Officers qualifications to meet any requirements that were not met.
- Chief met the guy from Crest Financial Premium Audit Services. He gave the guy 36 members that have gear for 2020. The estimated price was \$900 and \$1100 per person based on what we do. He will be submitting a report to the commissioners.

Chief's Report:

- January's reports was read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 2010. No public comment.

Adjournment:

- Motion to adjourn was made at 2004 by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

Respectfully,

Mark Cavagnaro, Secretary