

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
March 3, 2020

Call to Order:

- Chairman Concannon called the meeting to order at 1901.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Rumpp (P), Concannon (P), Cavagnaro (P), Hughes (P)
Chief O'Donnell Present, Assistant Chief McEvoy, Captain Briggs

Election Results from the February Election was read:

Commissioner Hughes' and Commissioner Snyder's 3 year term was finished February 2020. They elected to run for their positions for another 3 year term. Commissioner Hughes received 15 votes, Commissioner Snyder received 17 votes. They were elected for another year term. The board had an unfilled seat expiring in February 2021. William Rumpp received 18 votes to hold the 1 year remaining on the 3 year term expiring in 2021. The 2020 budget received 18 yes votes, and 0 no votes, passing the budget for 2020. There were no absentee ballots received.

• 3-2020 Reorganization of the Board

1. President Brian Concannon 1st Cavagnaro 2nd Hughes. All members present were in favor
2. Vice President Charles Hughes 1st Cavagnaro 2nd Snyder. All members present were in favor
3. Treasurer Al Snyder 1st Cavagnaro 2nd Hughes. All members present were in favor
4. Secretary Mark Cavagnaro 1st Snyder 2nd Hughes. All members present were in favor
5. Clerk of the Board William Rumpp 1st Cavagnaro 2nd Snyder. All members present were in favor

Minutes of Previous Meeting:

- The minutes of the February 8, 2020 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

Treasurer's Report:

• The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Hughes. All members in attendance were in favor.

Communications:

- Second signature from the state on the ok on the budget was received and filed with the treasurer and township.
- AI is still working on the audit

Old Business:

- Still an issue with the 2210 radios in the Tahoe. Chief is looking at replacements.
- 22-1 was advertised in Pennsylvania fireman magazine this month.
- District 1 is in favor of a community lockbox and reviewed the ordinances. We will be hearing from the township.
- EMS committee is meeting March 24th here at 7 PM to discuss further the possibility of a community ambulance squad.
- Physicals are March 30, 2020 at 530 for the firehall.
- Grants for 2020 have started. They are due next week. We are applying for a new Quintt, and partial replacement of the hydraulic tools through separate grants
- Smoke eaters or the department was discussed. Commissioners would like to continue to investigate purchasing them as a project for 2020. The firehouse appointed a sub committee to work the issue. They will be meeting with the commissioners once they meet.
- LOSAP numbers will be posted within the next month by Secretary McEvoy for 2019. No appeals and they were forwarded to Lincoln financial. Awaiting a bill.

New Business:

- 2-2020 Authorizing of Budget Transfer and Encumbrances: 1st Cavagnaro 2nd Hughes. All members present were in favor
- 4-2020 Newspaper – Elmer times and The Daily Journal 1st Cavagnaro 2nd Hughes. All members present were in favor
- 5-2020 Insurance Company – Earle Sloane Ins 1st Cavagnaro 2nd Hughes. All members present were in favor
- 6-2020 Meeting Dates: Apr 7, May 5, June 2, July 7, Aug 4, Sept 1, Oct 6, Nov 3, Dec 1, Jan 5, Feb 2, Mar 2. 1st Cavagnaro 2nd Hughes. 1. All members present were in favor

- 7-2020 Commissioner Bonding. 1st Cavagnaro 2nd Hughes. 1. All members present were in favor
- 8-2020 Cash Management Plan – Newfield National Bank. 1st Cavagnaro 2nd Hughes. 1. All members present were in favor
- 9-2020 Appt. of Solicitor – Richard Tonetta Esq. 1st Cavagnaro 2nd Hughes. 1. All members present were in favor
- 10-2018 Auditor – Bowman & Company - 1st Cavagnaro 2nd Hughes. 1. All members present were in favor
- Dates will be advertised as well as the motions.
- Question was asked if we had proper equipment with the possible Corona Virus. Firehall briefed their members during annual training and relayed keeping equipment clean. Salem County has resources available to the public and will keep everyone up to date.

Chief's Report:

- Read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 1928. No public comment.

Adjournment:

- Motion to adjourn was made at 1929 by Commissioner Hughes and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary