

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
October 3, 2017

Call to Order:

- Acting Chairman Hughes called the meeting to order at 1900.
- Acting Chairman Hughes advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Acting Secretary Hughes called the roll: Snyder (P), Scarpa (P), Concannon (A), Cavagnaro (P), and Hughes (P).
Chief O'Donnell, 1st Assistant Nixholm and 2nd Assistant Rumpp present

Minutes of Previous Meeting:

- The minutes of the September 5, 2017 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Treasurer's Report:

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.

Communications:

- Read Thank You letter from Pat Snyder for condolences received during the passing of a family member.
- Chris Brick from Bowman: Need to go to voters for approval to purchase of Tahoe. A write up explaining the purchase and a vote needs to be put in the newspaper and advertised at 5 locations in the township at least 10 days prior to the planned vote on November 7th. Motion was made to hold a vote on November 7th from 2 to 9 P.M. to purchase 2018 Tahoe, to advertise at 5 locations, and place notice in the Elmer Times and Website was made by Commissioner Cavagnaro and seconded by Commissioner Snyder. All in attendance were in favor.

Old Business:

- Proof of publication for advertised budget posted in Elmer Times was provided to Bowman.
- ISO Insurance services questionnaire was filled out and sent back by Chief O'Donnell.
- Holmatro Small Ram was ordered. Will take 10 weeks turn-around time.

New Business:

- Terrorism insurance coverage form received, President to sign reply to decline coverage.
- Insurance letter received requesting a review of coverage for our apparatus. Review was completed by the members present. Details below:
 - 98 Peirce Rescue Pumper \$750,000 – Kept Same
 - 89 Peirce Rescue Pumper \$500,000 – Kept Same
 - 2007 MAC Tanker \$450,000 – Kept Same
 - 2009 Eone Pumper \$600,000 – Raised to \$650,000
 - 91 Eone 75' Ladder \$600,000 – Kept Same

A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.

- Commissioner Snyder to investigate the balance on the loan for 22-2.

Chief's Report:

- Read and filed

Public Comment:

- Motion was made to open the floor to public comment at 1930. No public comment.

Adjournment:

- Motion to adjourn was made at 1936 by Commissioner Snyder and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, *Secretary*