

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
September 5, 2017

Call to Order:

- Chairman Concannon called the meeting to order at 1904.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Acting Secretary Hughes called the roll: Snyder (P), Scarpa (P), Concannon (P), Cavagnaro (P), and Hughes (P).
Chief O'Donnell present

Minutes of Previous Meeting:

- The minutes of the August 1, 2017 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

Treasurer's Report:

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.

Communications:

- Read South Jersey Gas letter pertaining to state certificate exemptions to municipal entities
- Newfield National Bank provided letter stating that they are a legal entity able to support organizations such as ours

Old Business:

- Kenny Nichols received compensation by the insurance company.
- Amendment 13-2017 – Resolution to purchase a 2018 Chevrolet Tahoe at Government/Municipal equipment enterprise pricing not to exceed \$45, 000. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.
- Proof of publication for advertised budget posted in Elmer Times has been received to send to Bowman.
- Al reached out to insurance company to discuss Cadet Program. Willow Grove Fire Company set up a committee to put something together to bring to next meeting. They will present it to the commissioners if the company decides to move forward with the program.

New Business:

- Driver Licenses from the Fire Company were sent to the insurance company for their records.
- ISO Insurance services sent questionnaire to Chief O'Donnell. Chief to review the water sources listed for our area and send it back.
- Annual Maintenance for Holmatro was completed. Old Power unit from purchased in 98 has become troublesome to find parts for. Also, in recent crashes and training, it was noted that since the station only has 1 small sized Ram, there were issues when trying to provide equal pressure while performing extraction. Motion was made to purchase a 2nd Holmatro small Ram by Commissioner Cavagnaro, Seconded by Commissioner Hughes. All in favor. The replacement of the Power Unit will be further explored in the new year.
- 229 has to go in and get Fan bushing replaced.
- Chief investigating the possibility of purchasing new pages due to company pagers being 20 plus years old and starting to break regularly.
- LOSAP. Chief investigating who receives payout and criteria or raising budget.
- Commissioner Cavagnaro to investigate no longer active members with Companies Secretary McEvoy.
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- 16-2017 Adoption of the Fire District #2 – Pittsgrove Township Board of Commissioners Mutual Aid Agreement. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.

Chief's Report:

- Read and filed

Public Comment:

- Motion was made to open the floor to public comment at 1945. No public comment.

Adjournment:

- Motion to adjourn was made at 1950 by Commissioner Snyder and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Respectfully,

Mark Cavagnaro, Secretary