

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
April 2, 2019

Call to Order:

- Chairman Concannon called the meeting to order at 1904.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Concannon (P), Cavagnaro (P), Hughes (P)

Chief O'Donnell, Assistant Chief Rumpp, Captain Briggs, and Second Assistant McEvoy were Present.

Minutes of Previous Meeting:

- The minutes of the March 5th, 2019 meeting were read by Secretary Cavagnaro. Minor adjustments to the minutes were made.

A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

Treasurer's Report:

- The bills from March meeting were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner Cavagnaro and Seconded by Commissioner Hughes. All members in attendance were in favor.

Communications:

- Newfield National Bank Letter stating they are a secure facility and contact information was read and hung in the office downstairs. A Copy was also filed.

- 2004 Expedition plates were turned in and the receipt was filed.

- Bowan Contract for Audit year ending Dec 31, 2018 was presented. Resolution 11-2019 was presented by Commissioner Hughes and seconded by Commissioner Cavagnaro. All members present accepted.

Old Business:

- Chief received three documents pertaining to the insurance company and forwarded them to the chairman for review. A new roster as of Nov 2017 to November 2018 for policy was sent to the insurance company. Chief has not heard anything back.

- LOSAP - No letters of appeal were received. Secretary McEvoy submitted the names and points to LOSAP for year 2018. We should receive a bill in a month or so. Please contact Secretary McEvoy before paying. Copy of LOSAP submission was filed.

- EMS committee met with Norma and Centerton. Both companies are interested. The next meeting is April 16.

- File cabinets ranged in price between 107 and 350 per cabinet. A motion was made by Commissioner Cavagnaro and Seconded by Commissioner Snyder to purchase 2 letter size cabinets. All member present were in favor.

- Chairman Concannon is speaking with Rich Tonnetta Esq. about the proper way to fill the open slot on the committee.

- Old 2210 was transferred to the Township of Pittsgrove.

- Laptop bag and Laptop were returned to the commissioners. The computer wiped prior to being returned.

New Business:

- Commissioner Hughes explained that the Comcast contract with the township only includes TV. Commissioner Snyder will pay the Comcast bill this month as read in the treasurer report.

- Commissioner Snyder was not able to reach Gilda about the absentee ballots. He will continue to investigate.

- 226 Blew a hydraulic hose and was repaired.

Chief's Report:

- Read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 1942. No public comment.

Adjournment:

- Motion to adjourn was made at 1947 by Commissioner Cavagnaro and seconded by

Commissioner Hughes. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary