

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
December 10, 2019

Call to Order:

- Chairman Concannon called the meeting to order at 1910.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Concannon (P), Cavagnaro (A), Hughes (P)

Chief O'Donnell were Present.

Minutes of Previous Meeting:

- The minutes of the November 5th meeting were read by acting Secretary Hughes. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

2020 Budget preparation:

- **13-2019 Approval of Budget** motion was made by Commissioner Snyder, Seconded by Commissioner Hughes, all members present were in favor.
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Treasurer's Report:

- The bills from November meeting were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner Hughes and Seconded by Commissioner Snyder. All members in attendance were in favor.

Communications:

- Sloan Insurance Notice was read and filed
- Atlantic Electric Notice was read and filed
- AmTrust North America Insurance Notice was read and filed
- Transfer and overdraw explanation letter was read and filed

Old Business:

- Still an issue with the 2210 radios in the Tahoe. Chief is continuing to investigate.
- Chief is working on advertisements on 22-1 for publication.
- No information has been provided by the county by Spanish Ballots.

- No changes in information on ID cards printer.
- Chief met with Chief Kurtz and Chief Myers to discuss with their board of commissioners to discuss Key Box. Both are in favor of a measure and will discuss with their commissioners.
- \$10,000 payment was made on 22-2.

New Business:

- **Resolution 14-2019 Balance of line items** was made by commissioner Snyder and Seconded by Commissioner Hughes. All members present were in favor.
- Discussion about ballots for 2020 election was discussed. Any person in the fire district wishing to run for a position must have their paperwork in 28 days before the election with 10 signatures from local fire district voters.

Chief's Report:

- November reports was read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 2025. No public comment.

Adjournment:

- Motion to adjourn was made at 2030 by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary