

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
January 8, 2019

Call to Order:

- Chairman Concannon called the meeting to order at 1903.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Scarpa (P), Concannon (P), Cavagnaro (P), O'Donnell (P)

Past Chief Hughes and Fire Company President Mike Pilieri were Present.
Chris Brick from Bowman & Company was present.

Minutes of Previous Meeting:

- The minutes of the December 4, 2018 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Treasurer's Report:

- The bills from December meeting were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner Cavagnaro and Seconded by Commissioner Scarpa. All members in attendance were in favor.

Communications:

- Insurance Company - Package received for claim reporting information for new Insurance company read and filed

Budget:

- Chris Brick presented the 2019 Budget to the board. It was read and filed.
Budget Read by Chris Brick. Floor opened for public comment at 1917 and closed at 1918.
Motion to adopt the budget was made by Commissioner O'Donnell and Seconded by Commisioner Cavagnaro for **Resolution 1-2019** Adoption of Temporary Budget for 2019. All present were in favor.
- Commissioner Snyder to have it placed in the Elmer Times.

Old Business:

- Commissioner O'Donnell to meet Franklinville Fire Marshal Thursday about possible sale of 2210
- Past Chief Hughes provided letter of interest in purchasing 2210 from Commission
 - waiting to hear back from Franklinville by 15 of January.
- Quote for Lettering new 2210 is in. Chief to continue to investigate till next month's meeting
- LOSAP letter for recovering funds was sent. Secretary McEvoy to reach out to LOSAP people to discuss how to handle funds. Does it deduct off 2018 bill or will we recover a check?

New Business:

- Mark and Tim met with Workers Compensation person. She estimates 400 per firefighter with gear and in active status. 31 with gear was submitted. She will report and we will receive a bill.
- Under advisement of President Concannon, Commissioner Snyder and Commissioner Cavagnaro reached out to Attorney Tonnetta to discuss the legality or members of the board living outside the voting district and how long they have to move back into the district. The letter was provided to each member of the board stating once a member moves out of the voting district, he/she can no longer vote or make motions on behalf of the district and is no longer meeting the criteria underlined under N.J.S.A 40A:14-70.
- President Concannon then asked the board if we are challenging anyone's residency on the board and stated he had not read the letter or had knowledge.
- Members of the board stated where they lived and their current address. Commissioner Scarpa provided a Newfield address and then submitted a resignation letter dated Jan 8, 2019. The letter was filed and the members thanked Mr. Scarpa for his service.
- The board then thanked Past Chief Hughes for his year as Chief of the Firehall.
- The resignation of Mr. Scarpa opened a 1 year term to be filled during the February voting cycle.
- Motion to adopt a temporary budget was made by Commissioner O'Donnell and Seconded by Commissioner Cavagnaro **2-2019** Adoption of Temporary Budget for 2019. All members in attendance were in favor.

Chief's Report:

- Read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 2015. No public comment.

Adjournment:

- Motion to adjourn was made at 2021 by Commissioner Cavagnaro and seconded by Commissioner Snyder. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary