

**Pittsgrove Fire District #2**  
**Willow Grove Board of Fire Commissioner's**  
**879 Willow Grove Road Pittsgrove, NJ 08318**  
**Minutes of Meeting**  
**July 2, 2019**

**Call to Order:**

- Chairman Concannon called the meeting to order at 1903.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

**Roll Call:**

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Concannon (P), Cavagnaro (P), Hughes (P)

Chief O'Donnell was Present.

**Minutes of Previous Meeting:**

- The minutes of the June 4th, 2019 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

**Treasurer's Report:**

- The bills from June meeting were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner Cavagnaro and Seconded by Commissioner Hughes. All members in attendance were in favor.

**Communications:**

- None

**Old Business:**

- EMS Committee met with Former Member of the Elmer Ambulance Squad and discussed the ups and downs of having an Ambulance Squad.
- Fire Extinguishers inspection was completed May 20<sup>th</sup> by Commissioner Snyder and the inspector.
- Still an issue with 2210 Radios. Chief is waiting to hear back from the company.

- Chief spoke with Worknet about the Hepatitis shot. There are members who are afraid of needles. Willow Grove goes above and beyond to provide ways for members to get the vaccine. However Willow Grove is covered by the inoculation forms they provide to membership each year. Chairman asked the Chief to explore the possibility of providing Titer shots and Tetanus shots to the members.
- Chairman Concannon spoke with the Boards Lawyer Tonnetta. Tonetta is looking into the proper way to back fill the slot.
- Chairman Concannon spoke with the township about English and Spanish ballots. He is waiting for additional information.
- Chairman and Chief are working on the safety related topics discussed with Bill Becket to incorporate in the fire hall.

#### **New Business:**

- Fire and safety will be in the station to perform the annual checks on all apparatus but 22-1 . 22-1 was used approximately 3 times on calls in 2018. The board gave permission to the chief to explore the possibility of selling 22-1 this year.
- Chairman stated that there is a need for smoke eaters for all apparatus in the station. The chief and board will begin to investigate possible smoke eaters and pricing to reduce the carcinogens in the air when trucks are pulled in and out of the station.
- Chief stated that it is almost time to submit the application for the 2019 Grant season. He will pursue rescue equipment replacements under the grant.

#### **Chief's Report:**

- Read and filed.

#### **Public Comment:**

- Motion was made to open the floor to public comment at 1938. No public comment.

#### **Adjournment:**

- Motion to adjourn was made at 1945 by Commissioner Cavagnaro and seconded by Commissioner Hughes. All members in attendance were in favor.

Respectfully,  
Mark Cavagnaro, Secretary