

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
July 3, 2018

Call to Order:

- Chairman Concannon called the meeting to order at 1902.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Scarpa (P), Concannon (P), Cavagnaro (P), O'Donnell (P)

Chief Hughes and Assistant Chief Rumpp were Present

Minutes of Previous Meeting:

- The minutes of the June 5, 2018 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Treasurer's Report:

- The bills were read by Treasurer Snyder.
- A motion to accept the Treasurer's report was made by Commissioner O'Donnell and Seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Communications:

- None

Old Business:

- The letter to Bowman and company was sent to Henry Ludwigsen mid May. Nothing was received in response. We will send a second letter certified and asking for a response to the plan moving forward.
- Board of Commissioners received a quote from Red Oaks waste management for \$55 a month including 2 dumpsters, 1 for recycling and 1 for trash.
 - A motion was made to cancel Waste Management and move forward with Red Oak for waste services by Commissioner Cavagnaro and Seconded by Commissioner Snyder. All members were in favor.
 - Board will reach out to Waste Management to cancel service.

- The new 2210 lighting was ordered and there is a 4-6 week wait for the equipment. Chief went with Red and white lighting for the roof light bar and blue and blue in the lighting for visibility purposes elsewhere.
 - Radios: Chief ordered a radio compatible with Salem frequencies only. Two antennas will be installed for future infrastructure upgrades if needed.
- Fire House Secretary McEvoy provided a list of inactive members for the board. A Letter is also being sent to the inactive members (inactive over 18 months) to last known address to recuperate any contributions that had not reached the 5 year vested level. Roughly \$9700 dollars in contributions will be collected back to the board.
 - Secretary Cavagnaro will provide the board a copy of the LOSAP SOP that outlines what makes a member active and in good standing in the LOSAP program for board review.

New Business:

- Generator is in operation at the fire hall. Bill to fix the generator was \$1100. A motion was made by Commissioner O'Donnell and seconded by Commissioner Cavagnaro for the commissioners to reimburse the fire company for the bill. All members in attendance were in favor.
- Letter was received from Bowman & Company LLP allowing them to contact our Richard Tonnetta Esq. for any legal information in support of the audit. The Letter was signed and copy filed for commissioner business.

Chief's Report:

- Read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 1937. No public comment.

Adjournment:

- Motion to adjourn was made at 1940 by Commissioner O'Donnell and seconded by Commissioner Snyder. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, Secretary