

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
June 5, 2018

Call to Order:

- Chairman Concannon called the meeting to order at 1902.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Scarpa (P), Concannon (P), Cavagnaro (P), O'Donnell (P)

Chief Hughes and Assistant Chief Rumpp were Present

Minutes of Previous Meeting:

- The minutes of the May 1, 2018 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Treasurer's Report:

- The bills were read by Treasurer Snyder.
 - Commissioner O'Donnell stated that a bill for Boiler service in the amount of \$200 was the responsibility of the Fire Company, not the Commissioners
 - A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa to remove the \$200 bill from the treasurer's report and the recalculate the monthly totals. All members in attendance were in favor.
- A motion to accept the Treasurer's report was made by Commissioner O'Donnell and Seconded by Commissioner Scarpa. All members in attendance were in favor.

Communications:

- None

Old Business:

- The letter to Bowman and company was sent to Henry Ludwigsen. Nothing was received in response.
- The Cadet Program was brought up at the firehouse meeting. We need a fire department SOP on what they are proposing for the Cadet Program. We will then run the SOP by our insurance company for coverage availability. Commissioner O'Donnell to look into the insurance.

- The new 2210 is ready for lighting. Birch electronics showed up with a demo truck to show the chief and available commissioners. New quote includes the console and lighting . Quote is \$7200. Looking into adding blue in the lighting for visibility purposes. Chairman Concannon to provide Chief Hughes in order to insure meeting the state requirements.
 - Radios: Chief is looking into the possibility of a dual band radio. Gloucester County uses a 700 MHZ frequency, and Salem and Cumberland County use a 500 MHZ frequency. Looking to at options before making a decision
 - o It was recommended to look into what we need today, and assist in any future infrastructure upgrades. Commissioner O'Donnell to assist.
 - Elmer Fire Department stated interest in old 2210. They are planning to contact Commissioner O'Donnell.
 - Lettering new 2210 was discussed. It was discussed with commissioners and recommended to letter vehicle so it properly represents the fire district during fire company calls and business. Chief will look into getting quotes for lettering.
- Fire House Secretary McEvoy finished LOSAP for 2017. A Letter is also being drafted to inactive members to last known address to recuperate any contributions that had not reached the 5 year vested level.

New Business:

- Pete Finley was a past fire official and worked for the board of commissioners for some years. He is asking for signatures on documentation to validate the years he worked for the district. Secretary Cavagnaro validated the years. A motion to sign the documentation was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members were in favor. Chairman Concannon filled out the appropriate documentation.
- Waste Management contacted Commissioner Snyder. They are not requiring the us to obtain a recycle can at the cost of an additional \$35. Commissioners will contact Waste Management and also get quotes from other vendors.
- Representative from LOSAP was present at the fire company monthly meeting. He provided a presentation on the benefits of enrollment and how to maximize your contributions.
- Winslow Township fire association held a meeting on state fire topics. They advise to make no changes to election dates. The November election guidelines vs. the February Guidelines (Title 19 vs. Title 40) would require to many changes to how fire company business is conducted.
 - A Bill is also being moved through the state on how cancer in the fire service is handled if the member has 7 years of 50% or better as a member of the exempt fire service.
- The Gear washing machine is in service. Centerton was contacted to discuss finishing the joint purchase agreement.
- Two members of the fire company will graduate the Fire Fighter 1 program June 13th at 6:30 PM. They are Joseph Bancor and Keith Kramer.

Chief's Report:

- Read and filed.

Public Comment:

- Motion was made to open the floor to public comment at 1927. No public comment.

Adjournment:

- Motion to adjourn was made at 1930 by Commissioner Scarpa and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Respectfully,

Mark Cavagnaro, Secretary