

**Pittsgrove Fire District #2**  
**Willow Grove Board of Fire Commissioner's**  
**879 Willow Grove Road Pittsgrove, NJ 08318**  
**Minutes of Meeting**  
**May 1, 2018**

**Call to Order:**

- Acting Chairman O'Donnell called the meeting to order at 1900.
- Acting Chairman O'Donnell advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

**Roll Call:**

- After the salute to the flag, Acting Chairman O'Donnell called the roll: Snyder (P), Scarpa (P), Concannon (A), Cavagnaro (P), O'Donnell (P)

Chief Hughes was Present

**Minutes of Previous Meeting:**

- The minutes of the April 3, 2018 meeting were read by Secretary Cavagnaro.
- A motion to accept was made by Commissioner Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

**Treasurer's Report:**

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.

**Communications:**

- None

**Old Business:**

- New 2210 command vehicle was received. It has been registered and insured by the Board.
- We are working with the Fire Company Secretary McEvoy to send a letter all members who have been inactive for 18 months for LOSAP. A letter was drafted and reviewed and will be sent each member on the list to the last known address on file.
- We received no information as promised by Bowman & Company. A letter will be drafted by Secretary Cavagnaro speaking to the outlined issues and sent.

**New Business:**

- New 2210 Tahoe needs to be outfitted. Chief Hughes stopped at Birch Electronics and discussed options. The two options for lights are stealth and non stealth packages. Chief recommends going with the Stealth Package. Also adding some blue lights for visibility

purposes to the command vehicle. Commissioner O'Donnell stated when he was chief, the board left the outfitting of the truck to meet the needs of the chief.

- A Motion was made by Commissioner Cavagnaro and seconded by Commissioner Snyder to allow the chief to move forward and have lights and radios installed in the truck.
- The discussion about having the vehicle lettered or not lettered will be tabled until next month.
- Chief submitted a receipt for a battery tender that was replaced on 22-7. The board will reimburse the chief for the equipment purchased.
- 22-6 is still out of service and at the repair shop getting brakes installed. We expect it to be returned to service within a week.

**Chief's Report:**

- Read and filed.

**Public Comment:**

- Motion was made to open the floor to public comment at 1948. No public comment.

**Adjournment:**

- Motion to adjourn was made at 1950 by Commissioner Scarpa and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Respectfully,  
Mark Cavagnaro, *Secretary*