

Pittsgrove Fire District #2
Willow Grove Board of Fire Commissioner's
879 Willow Grove Road Pittsgrove, NJ 08318
Minutes of Meeting
February 6, 2018

Call to Order:

- Chairman Concannon called the meeting to order at 1901.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

Roll Call:

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Scarpa (P), Concannon (P), Cavagnaro (P).
Chief Hughes and Firefighter O'Donnell present

Minutes of Previous Meeting:

- The minutes of the December 5, 2017 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Scarpa. All members in attendance were in favor.

Treasurer's Report:

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Scarpa. All members in attendance were in favor.

Communications:

- Notification of insurance in good standing was received.
- 2nd Budget paperwork with State adopted notification was received and filed
- 1099s Form received for 2017 sent by Bowman & Company

Old Business:

- Read election notice that was published in Elmer times
- Terri Auberzinski and Harry Watkins will run election from 2 PM to 9PM

New Business:

- None

Chief's Report:

- Read and filed.
- Chief thanked Tim O'Donnell for help during transition into the office

Public Comment:

- Motion was made to open the floor to public comment at 1934. No public comment.

Adjournment:

- Motion to adjourn was made at 1940 by Commissioner Snyder and seconded by Commissioner Cavagnaro. All members in attendance were in favor.

Respectfully,
Mark Cavagnaro, *Secretary*