

# 2021

Pittsgrove Township FD No. 2

# Fire District Budget

[www.willowgrovefd.com](http://www.willowgrovefd.com)



Division of Local Government Services

**2021 FIRE DISTRICT BUDGET**  
**Certification Section**

**2021**

Pittsgrove Township FD No. 2

**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2021 PREPARER'S CERTIFICATION

Pittsgrove Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	hludwigsen@bowmanllp.com
Name:	Henry J. Ludwigsen
Title:	Partner
Address:	6 North Broad Street, Suite 201, Woodbury, N
Phone Number:	(856) 782-2894
Fax Number:	(856) 782-2894
E-mail Address:	hludwigsen@bowmanllp.com

# 2021 PREPARER'S CERTIFICATION OTHER ASSETS

Pittsgrove Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	hludwigsen@bowmanllp.com
Name:	Henry J. Ludwigsen
Title:	Partner
Address:	6 North Broad Street, Suite 201, Woodbury, NJ
Phone Number:	(856) 782-2894
Fax Number:	(856) 782-2894
E-mail Address:	hludwigsen@bowmanllp.com

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

<b>Fire District's Web Address:</b>	www.willowgrovefd.com
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Charles Hughes  
Title of Officer Certifying Compliance: Acting Secretary  
Signature: wgfcboardofcommissioners@gmail.com

# 2021 APPROVAL CERTIFICATION

Pittsgrove Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on December 1, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

Officer's Signature:	<a href="mailto:Wgfcboardofcommissioners@gmail.com">Wgfcboardofcommissioners@gmail.com</a>
Name:	Charles Hughes
Title:	Acting Secretary
Address:	879 Willow Grove, Pittsgrove, NJ 08318
Phone Number:	(856) 696-2270
Fax Number:	(856) 696-0611
E-mail Address:	<a href="mailto:Wgfcboardofcommissioners@gmail.com">Wgfcboardofcommissioners@gmail.com</a>

# 2021 FIRE DISTRICT BUDGET RESOLUTION

## Pittsgrove Township FD No. 2

### FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for Pittsgrove Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2020; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$287,237.00 which includes an amount to be raised by taxation of \$286,337.00 and Total Appropriations of \$287,237.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2020 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 5, 2021.

wgfcboardofcommissioners@gmail.com

(Secretary's Signature)

12/1/2020

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Brian Concannon	X			
Al Snyder	X			
Mark Cavagnaro				X
Chuck Hughes	X			
William Rumpp	X			



# 2021 ADOPTION CERTIFICATION

Pittsgrove Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on January 5, 2021.

Officer's Signature:	wgfcboardofcommissioners@gmail.com		
Name:	Mark Cavagnaro		
Title:	Secretary		
Address:	879 Willow Grove, Pittsgrove, NJ 08318		
Phone Number:	(856) 696-2270	Fax:	(856) 696-0611
E-mail address:	Wgcboardofcommissioners@gmail.com		

# 2021 ADOPTED BUDGET RESOLUTION

## Pittsgrove Township FD No. 2

### FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for the Pittsgrove Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 5, 2021; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$287,237.00 which includes amount to be raised by taxation of \$286,337.00, and Total Appropriations of \$287,237.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 5, 2021 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$287,237.00, which includes amount to be raised by taxation of \$286,337.00, and Total Appropriations of \$287,237.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

wgfcboardofcommissioners@gmail.com

(Secretary's Signature)

1/5/2021

(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Brian Concannon	X			
Al Snyder	X			
Mark Cavagnaro	X			
Chuck Hughes	X			
William Rump	X			

**2021 FIRE DISTRICT BUDGET**  
**Narrative and Information Section**

# 2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. When is the Fire District's annual election? (February and/or November)  
If November, was the resolution submitted to the Division?

February

2. Complete a brief statement on the 2021 proposed Annual Budget and make comparison to the 2020 adopted budget.

The 2021 budget includes an increase of 2.2% over the prior year budget. With additional years of wear and tear on equipment & vehicles the repair and maintenance line included an increase of \$6,000 was anticipated.

3. **Explain any variances over +/-10% for each line item.** Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The amount for interest on debt for the Fire District decreased by 36% in the 2021 budget per debt schedule information. The amount anticipated for appropriations in the Equipment/Vehicle Maintenance and Repair budget line-item increased by 12.5% due to the aging equipment and vehicles owned by the Fire District that are anticipated to have higher repair and maintenance costs going forward.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation in the proposed 2021 budget of \$286,337 is an increase of \$6,110 over the 2020 amount of \$280,227. The 2021 tax rate is anticipated to increase by \$0.001 from \$0.108 in 2020 to \$0.109 in 2021. The proposed 2021 budget does not utilize any unrestricted or restricted fund balance.

# 2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

Not applicable.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2021 proposed operating budget, explain the reason and purposes of the appropriation.

Not applicable.

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

\$3,000 has been included in the 2021 budget to increase the reserve for future capital outlay. Also, the Fire District's budget includes the appropriate debt service principal and interest for monthly satisfaction of their remaining outstanding obligations.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

Not applicable.

# 2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No
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10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$	261,667,200.00
Proposed Tax Rate per \$100 of Assessed Valuation	\$	0.1090

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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# FIRE DISTRICT CONTACT INFORMATION

## 2021

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	<b>Pittsgrove Township FD No. 2</b>		
<i>Address:</i>	879 Willow Grove Road		
<i>City, State, Zip:</i>	Pittsgrove	NJ	08318
<i>Phone: (ext.)</i>	(856) 696-2270	<i>Fax:</i>	(856) 696-0611
<i>Fire District E-mail:</i>	<a href="mailto:wgcbordofcommissioners@gmail.com">wgcbordofcommissioners@gmail.com</a>		

<b>Preparer's Name:</b>	Henry J. Ludwigsen		
<i>Preparer's Address:</i>	6 North Broad Street, Suite 201		
<i>City, State, Zip:</i>	Woodbury	NJ	08096
<i>Phone: (ext.)</i>	(856) 782-2894	<i>Fax:</i>	(856) 782-2894
<i>E-mail:</i>	<a href="mailto:hludwigsen@bowmanllp.com">hludwigsen@bowmanllp.com</a>		

<b>Chairperson:</b>	Brian Concannon		
<i>Phone: (ext.)</i>	(856) 696-2270	<i>Fax:</i>	(856) 696-0611
<i>E-mail:</i>	<a href="mailto:wgcbordofcommissioners@gmail.com">wgcbordofcommissioners@gmail.com</a>		

<b>Secretary:</b>	Mark Cavagnaro		
<i>Phone: (ext.)</i>	(856) 696-2270	<i>Fax:</i>	(856) 696-0611
<i>E-mail:</i>	<a href="mailto:wgcbordofcommissioners@gmail.com">wgcbordofcommissioners@gmail.com</a>		

<b>Treasurer:</b>	Al Snyder		
<i>Phone: (ext.)</i>	(856) 696-2270	<i>Fax:</i>	(856) 696-0611
<i>E-mail:</i>	<a href="mailto:wgcbordofcommissioners@gmail.com">wgcbordofcommissioners@gmail.com</a>		

<b>Name of Auditor:</b>	Henry J. Ludwigsen		
<i>Name of Firm:</i>	Bowman & Company LLP		
<i>Address:</i>	6 North Broad Street, Suite 201		
<i>City, State, Zip:</i>	Woodbury	NJ	08096
<i>Phone: (ext.)</i>	(856) 853-0440	<i>Fax:</i>	(856) 845-4128
<i>E-mail:</i>	<a href="mailto:hludwigsen@bowmanllp.com">hludwigsen@bowmanllp.com</a>		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

**Answer all questions below completely. Use the "Questionnaire Detail" tabs to provide further information, as necessary.**

- 1) Provide the number of regular voting members of the governing body:
- 2) Provide the number of alternate voting members of the governing body:

3) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees?   
*If "yes," use the "Questionnaire Detail" to list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*

- 4) Was the Fire District a party to a business transaction with one of the following parties:
- a. A current or former commissioner, officer, or employee?
  - b. A family member of a current or former commissioner, officer, or employee?
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?

*If the answer to any of the above is "yes," provide on the "Questionnaire Detail" page a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.*

- 5) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
- a. First class or charter travel
  - b. Travel for companions
  - c. Tax indemnification and gross-up payments
  - d. Discretionary spending account
  - e. Housing allowance or residence for personal use
  - f. Payments for business use of personal residence
  - g. Vehicle/auto allowance or vehicle for personal use
  - h. Health or social club dues or initiation fees
  - i. Personal services (i.e.: maid, chauffeur, chef)

*If the answer to any of the above is "yes," use the "Questionnaire Detail" to provide a description of the transaction including the name and position of the individual and the amount expended.*



# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

6) Use the "**Vehicle List**" tabs to list of the Fire District's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No  
*If "yes," use the "Questionnaire Detail" to provide an explanation including amount paid.*

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No  
*If "yes," use the "Questionnaire Detail" explanation including amount paid.*

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? No

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? N/A  
*If "yes," attach in FAST a copy of the agreement. If "no," provide on the "Questionnaire Detail" a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*

11) Does the fire District have a Length of Services Award Program (LOSAP) plan? Yes  
*If "yes," indicate:*

<i>a) the year it was implemented</i>	2012
<i>b) the total number of volunteer members presently eligible to participate</i>	~30
<i>c) the total number of volunteer members presently vested</i>	~23
<i>d) whether the annual contribution for each vested member is fixed or based on an automatic increase</i>	Fixed
<i>e) the total LOSAP budgeted for the current year</i>	\$ 26,300.00

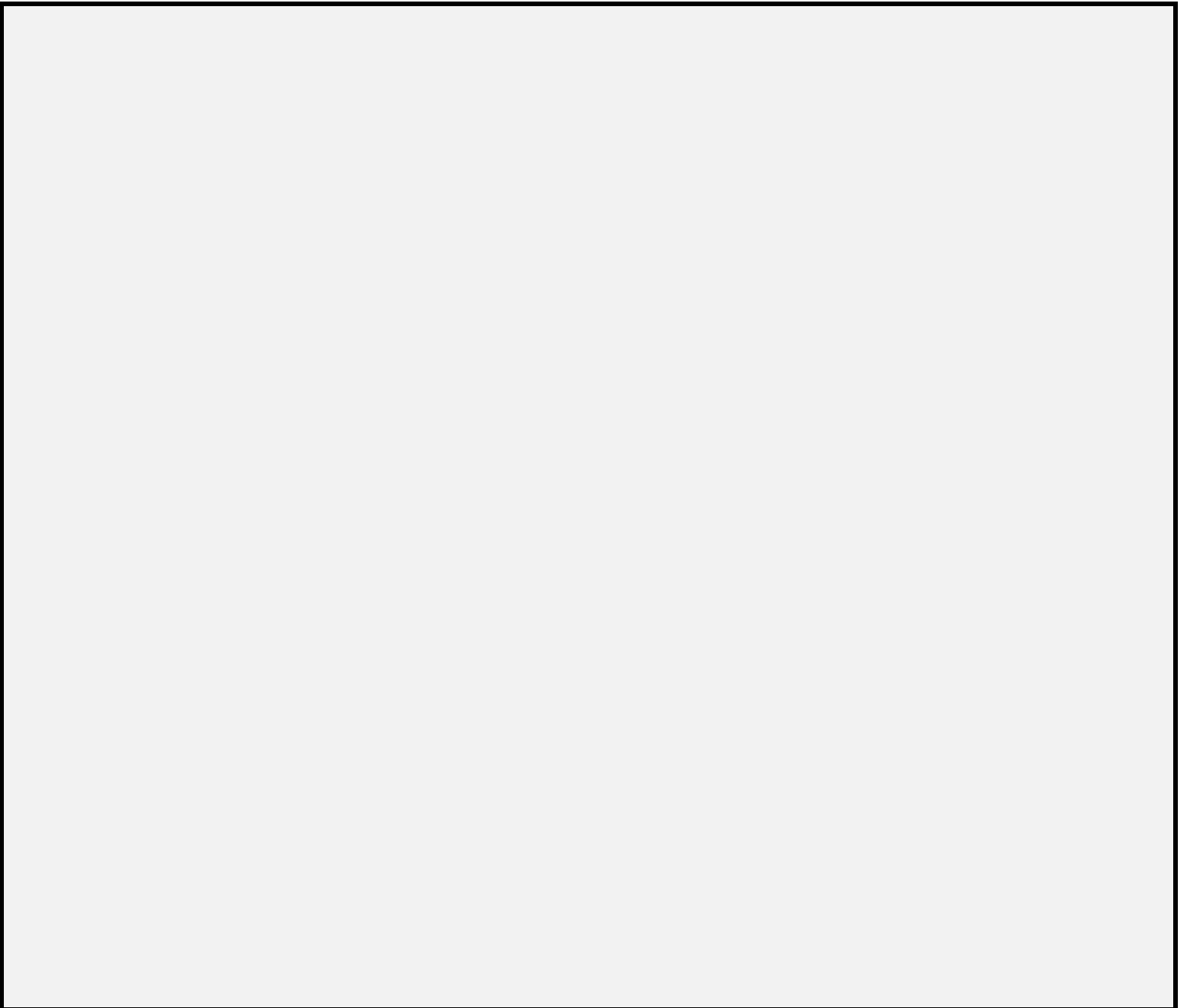
*f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.* No

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
QUESTIONNAIRE DETAIL PAGE**

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Use the space below to provide further explanation regarding any answers from the Questionnaire.*

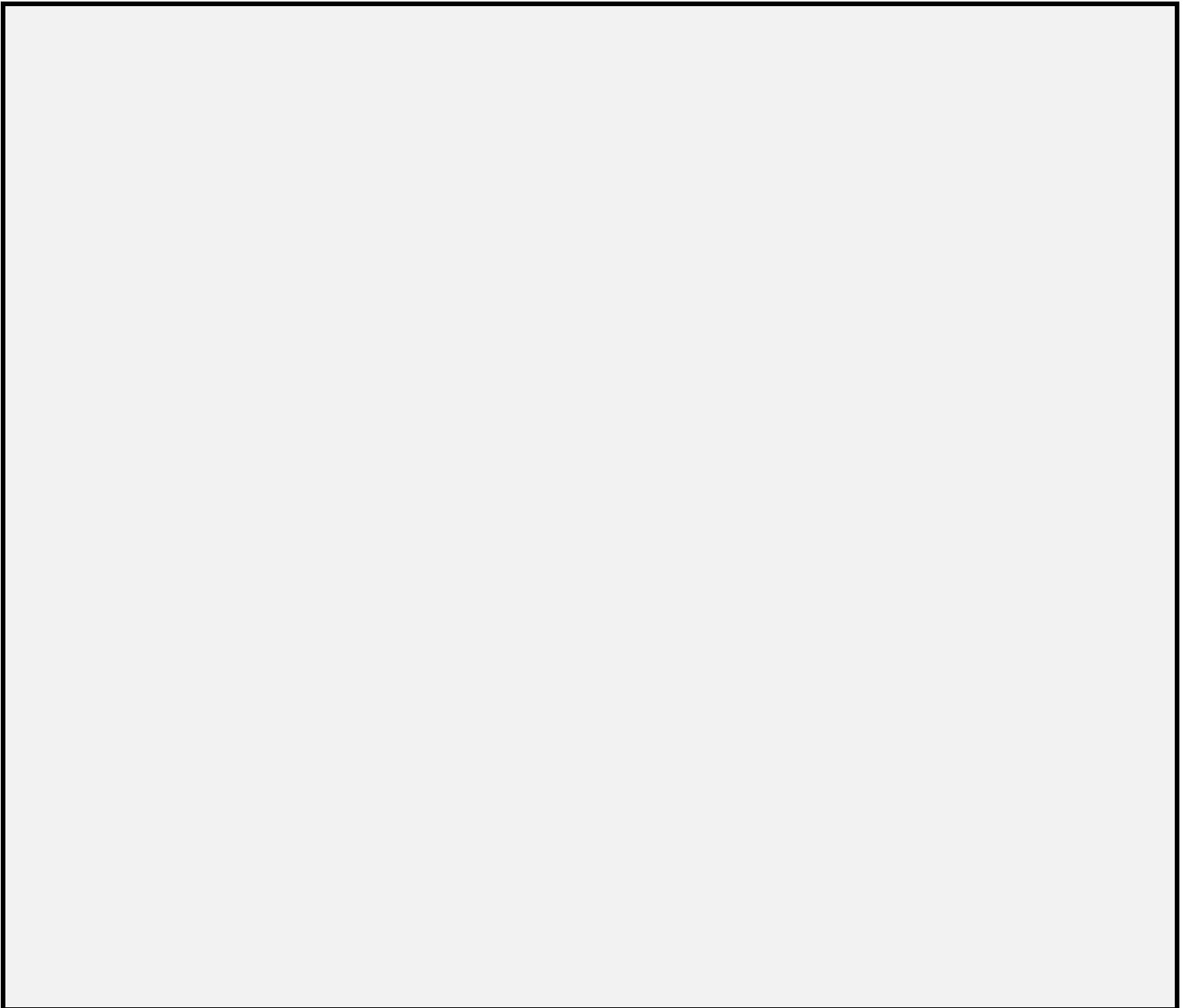


**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
QUESTIONNAIRE DETAIL PAGE (Cont.)**

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Use the space below to provide further explanation regarding any answers from the Questionnaire.*



# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE FIRE DISTRICT VEHICLES

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.*

Year	Make	Model	Assigned Staff	Staff Position
1989	Pierce	Pumper	Motorpool	Various
2004	Ford	Expedition	Motorpool	Various
2005	Ford	4X4 Pickup	Motorpool	Various
1991	E-One	Quint	Motorpool	Various
2009	E-One	Pumper	Motorpool	Various
1998	Pierce	Resuce	Motorpool	Various
2007	Mack/KME	Pumper	Motorpool	Various
2018	Chevrolet	Tahoe	Tim O'Donnell	Fire Chief



# FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

## Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

**Pittsgrove Township FD No. 2  
Salem  
Reportable Compensation from Fire District (W-  
2/ 1099)**

Name	Title	Average Hours per Week Dedicated to Position	Position		Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
			Commissioner	Former Officer					
1 Brian Concannon	Chairman	2-4 hr/wk	X		\$ 500.00				\$ 500.00
2 Charles Hughes	Vice- Chairman	2-4 hr/wk	X		\$ 400.00				\$ 400.00
3 Al Snyder	Treasurer	2-4 hr/wk	X		\$ 800.00				\$ 800.00
4 Mark Cavagnaro	Secretary	2-4 hr/wk	X		\$ 600.00				\$ 600.00
5 William Rumpp	Clerk of the Board	2-4 hr/wk	X		\$ 400.00				\$ 400.00
6 Tim O'Donnell	Fire Chief	8-10 hr/wk		X	\$ 400.00				\$ 400.00
7									\$ -
8									\$ -
9									\$ -
10									\$ -
11									\$ -
12									\$ -
13									\$ -
14									\$ -
15									\$ -
<b>Total:</b>					\$ 3,100.00	\$ -	\$ -	\$ -	\$ 3,100.00

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

**Pittsgrove Township FD No. 2  
Salem**

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative - )							-	0.0%
Subtotal	0		-	0		-	-	0.0%
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative - )							-	0.0%
Subtotal	0		-	0		-	-	0.0%
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative - )							-	0.0%
Subtotal	0		-	0		-	-	0.0%
<b>GRAND TOTAL</b>	<b>0</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>0.0%</b>

Is medical coverage provided by the SHBP (Yes or No)?

No

Is prescription drug coverage provided by the SHBP (Yes or No)?

No



**Pittsgrove Township FD No. 2  
Salem**

*Complete the below table for the Fire District's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	<i>Legal Basis for Benefit</i>		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Not applicable.					
<b>Total liability for accumulated compensated absences at January 1, 2020 (this page only)</b>		<b>\$ -</b>			



Pittsgrove Township FD No. 2  
Salem

*Complete the below table for the Fire District's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	<i>Legal Basis for Benefit</i>		
			Approved Labor Agreement	Resolution	Individual Employment Agreement

Total liability for accumulated compensated absences at January 1, 2020 (this page only)      \$                      -

Pittsgrove Township FD No. 2  
 Salem

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement

Total liability for accumulated compensated absences at January 1, 2020 (this page only) \$           -

**Pittsgrove Township FD No. 2  
Salem**

*Complete the below table for the Fire District's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
<b>Total liability for accumulated compensated absences at January 1, 2020 (this page only)</b>		\$ <u>                    </u>			



Pittsgrove Township FD No. 2  
Salem

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		\$	-		

Pittsgrove Township FD No. 2  
Salem

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
<b>Total liability for accumulated compensated absences at January 1, 2020 (all pages)</b>		\$ -			



**2021 FIRE DISTRICT BUDGET  
FINANCIAL SCHEDULES SECTION**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

<b>Name of Fire District:</b>	<b>Pittsgrove Township FD No. 2</b>
<b>County:</b>	<b>Salem</b>
<b>Year:</b>	<b>2021</b>

<b>Levy Cap Calculation Summary</b>	
2020 Adopted Budget - Amount to be Raised by Taxation	\$ 280,227.00
Cap Bank Available from 2018 (See Levy Cap Certification)	\$ 6,514.00
Cap Bank Available from 2019 (See Levy Cap Certification)	\$ 2,079.00
Cap Bank Available from 2020 (See Levy Cap Certification)	\$ -
Cap Bank Used from 2018	\$ -
Cap Bank Used from 2019	\$ -
Cap Bank Used from 2020	\$ -
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	\$ 261,198,500.00
New Ratables - Increase in Valuations (New Construction and Additions)	\$ 468,700.00
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.108
Projected Tax Rate based upon Proposed Levy	0.10942793

**Pittsgrove Township FD No. 2  
Salem**

	<i>2021 Proposed Budget</i>	<i>2020 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	-	-	-	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	-	-	-	0.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	900.00	900.00	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues and Fund Balance Utilized	900.00	900.00	-	0.0%
Amount to be Raised by Taxation to Support Budget	286,337.00	280,227.00	6,110.00	2.2%
Total Anticipated Revenues	287,237.00	281,127.00	6,110.00	2.2%
<b>APPROPRIATIONS</b>				
Total Administration	26,374.00	26,264.00	110.00	0.4%
Total Cost of Operations & Maintenance	198,296.00	192,296.00	6,000.00	3.1%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	26,300.00	26,300.00	-	0.0%
Total Capital Appropriations	3,000.00	3,000.00	-	0.0%
Total Principal Payments on Debt Service	31,613.00	30,682.00	931.00	3.0%
Total Interest Payments on Debt	1,654.00	2,585.00	(931.00)	-36.0%
Total Appropriations	287,237.00	281,127.00	6,110.00	2.2%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	-	-	-	0.0%

**Pittsgrove Township FD No. 2  
Salem**

	<u>2021 Proposed Budget</u>	<u>2020 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	-		-	0.0%
Restricted Fund Balance	-		-	0.0%
Total Fund Balance Utilized	-	-	-	0.0%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)		-	-	0.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	-	-	-	0.0%
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Investment Account #1			-	0.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	-	-	-	0.0%
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	-	-	-	0.0%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	900.00	900.00	-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	900.00	900.00	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	0.0%
Annual Registration Fees			-	0.0%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	-	-	-	0.0%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>900.00</b>	<b>900.00</b>	<b>-</b>	<b>0.0%</b>

**FIRE DISTRICT PROPOSED REVENUES  
REVENUE DETAIL PAGE**

Pittsgrove Township FD No. 2

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

*Use the space below to provide further detail of any Revenues listed on "F-2 Revenues (Proposed)"*

<i>Line Item:</i>	<i>Proposed 2021 Amount</i>	<i>Adopted 2020 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
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**FIRE DISTRICT PROPOSED REVENUES**  
**REVENUE DETAIL PAGE**

Pittsgrove Township FD No. 2

FISCAL YEAR: January 1, 2021 to December 31, 2021

*Use the space below to provide further detail of any Revenues listed on "F-2 Revenues (Proposed)"*

<i>Line Item:</i>	<i>Proposed 2021 Amount</i>	<i>Adopted 2020 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
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**Pittsgrove Township FD No. 2  
Salem**

	<u>2021 Proposed Budget</u>	<u>2020 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	-		-	0.0%
Commissioners			-	0.0%
Fringe Benefits	-		-	0.0%
Total Administration - Personnel	-	-	-	0.0%
<i>Administration - Other (List)</i>				
Stipends	3,100.00	3,100.00	-	0.0%
Professional Services	10,000.00	10,000.00	-	0.0%
Election Expenses	500.00	500.00	-	0.0%
Contingent Expenses			-	0.0%
Health and Physicals	6,000.00	6,000.00	-	0.0%
Postage & Office Expense	3,600.00	3,600.00	-	0.0%
Miscellaneous Expense	3,174.00	3,064.00	110.00	3.6%
Total Administration - Other	26,374.00	26,264.00	110.00	0.4%
Total Administration	26,374.00	26,264.00	110.00	0.4%
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Operations & Maintenance - Personnel	-	-	-	0.0%
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Insurance	47,000.00	47,000.00	-	0.0%
Utilities	20,500.00	20,500.00	-	0.0%
Equipment/Vehicle Maintenance and Repair	54,000.00	48,000.00	6,000.00	12.5%
Contingent Expenses			-	0.0%
Fire House Rental	25,000.00	25,000.00	-	0.0%
Firefighter Training	7,000.00	7,000.00	-	0.0%
Other Non-Bondable Assets	44,796.00	44,796.00	-	0.0%
Total Operations & Maintenance - Other	198,296.00	192,296.00	6,000.00	3.1%
Total Operations & Maintenance	198,296.00	192,296.00	6,000.00	3.1%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	0.0%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	26,300.00	26,300.00	-	0.0%
Total Capital Appropriations	3,000.00	3,000.00	-	0.0%
Total Principal Payments on Debt Service	31,613.00	30,682.00	931.00	3.0%
Total Interest Payments on Debt	1,654.00	2,585.00	(931.00)	-36.0%
<b>TOTAL APPROPRIATIONS</b>	<u>287,237.00</u>	<u>281,127.00</u>	<u>6,110.00</u>	2.2%

# FIRE DISTRICT PROPOSED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Pittsgrove Township FD No. 2

FISCAL YEAR: January 1, 2021 to December 31, 2021

*Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"*

<i>Line Item:</i>	<i>Proposed 2021 Amount</i>	<i>Adopted 2020 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
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# FIRE DISTRICT PROPOSED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Pittsgrove Township FD No. 2

FISCAL YEAR: January 1, 2021 to December 31, 2021

*Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"*

<i>Line Item:</i>	<i>Proposed 2021 Amount</i>	<i>Adopted 2020 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
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# FIRE DISTRICT PROPOSED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Pittsgrove Township FD No. 2

FISCAL YEAR: January 1, 2021 to December 31, 2021

*Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"*

<i>Line Item:</i>	<i>Proposed 2021 Amount</i>	<i>Adopted 2020 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
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Pittsgrove Township FD No. 2

Salem

2021 Proposed

Budget Salary &

Wages

PERS

Contribution

PFRS

Contribution

Employee Group

Health Insurance

Other Fringe

Benefits

2021 Proposed

Budget Fringe

Benefits

Administrative Positions Excluding Commissioners (List Individually)

Number of Staff

Annual Wages

Position #1			\$ -	-					\$ -
Position #2			\$ -	-					\$ -
Position #3			\$ -	-					\$ -
Position #4			\$ -	-					\$ -
Position #5			\$ -	-					\$ -
Position #6			\$ -	-					\$ -
Position #7			\$ -	-					\$ -
Position #8			\$ -	-					\$ -
Total Administration	-		\$ -	-	\$ -	-	\$ -	-	\$ -

Operation & Maintenance Positions (List Individually)

Number of Staff

Annual Wages

2021 Proposed

Budget Salary &

Wages

PERS

Contribution

PFRS

Contribution

Employee Group

Health Insurance

Other Fringe

Benefits

2021 Proposed

Budget Fringe

Benefits

Position #1			\$ -	-					\$ -
Position #2			\$ -	-					\$ -
Position #3			\$ -	-					\$ -
Position #4			\$ -	-					\$ -
Position #5			\$ -	-					\$ -
Position #6			\$ -	-					\$ -
Position #7			\$ -	-					\$ -
Position #8			\$ -	-					\$ -
Position #9			\$ -	-					\$ -
Position #10			\$ -	-					\$ -
Position #11			\$ -	-					\$ -
Position #12			\$ -	-					\$ -
Position #13			\$ -	-					\$ -
Position #14			\$ -	-					\$ -
Total Operation & Maintenance	-		\$ -	-	\$ -	-	\$ -	-	\$ -

Salary Offset by Revenue Positions (List Individually)

Number of Staff

Annual Wages

2021 Proposed

Budget Salary &

Wages

PERS

Contribution

PFRS

Contribution

Employee Group

Health Insurance

Other Fringe

Benefits

2021 Proposed

Budget Fringe

Benefits

Position #1			\$ -	-					\$ -
Position #2			\$ -	-					\$ -
Position #3			\$ -	-					\$ -
Position #4			\$ -	-					\$ -
Position #5			\$ -	-					\$ -
Position #6			\$ -	-					\$ -
Position #7			\$ -	-					\$ -
Position #8			\$ -	-					\$ -
Total Offset by Revenue	-		\$ -	-	\$ -	-	\$ -	-	\$ -

Total Administration, Operations & Offset by Revenue

-

\$ - \$ - \$ - \$ - \$ - \$ -

# SALARY & BENEFIT DETAIL

Pittsgrove Township FD No. 2

FISCAL YEAR: January 1, 2021 to December 31, 2021

*Use the space below to provide further detail of personnel listed on sheet F-4 "Salary & Benefits Schedule".*

<i>Other Positions Excluding Commissioners</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>Proposed Budget Salary &amp; Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>Proposed Budget Total Fringe Benefits</i>
			\$ -					\$ -
			\$ -					\$ -
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			\$ -					\$ -
<b>Totals</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Pittsgrove Township FD No. 2  
Salem**

**CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)**

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Time of General Election February or November</i>	<i>Date of Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2021 Proposed Budget</i>	<i>2020 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					\$ -	\$ -

**DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)**

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2021 Proposed Budget</i>	<i>2020 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					\$ -	\$ -
Total Capital Improvements & Down Payments					\$ -	\$ -
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>					\$ 3,000.00	\$ 3,000.00
<b>TOTAL CAPITAL APPROPRIATIONS</b>					\$ 3,000.00	\$ 3,000.00

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund


**Pittsgrove Township FD No. 2  
Salem**

*Use the space below to provide further detail of capital items listed on sheet "F-5 Capital Budget Proposed".*

**CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)**

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Time of General Election February or November</i>	<i>Date of Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2021 Proposed Budget</i>	<i>2020 Adopted Budget</i>		
Capital Improvement #1								
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Capital Improvement #8								
Capital Improvement #9								
Capital Improvement #10								
Capital Improvement #11								
Capital Improvement #12								
Capital Improvement #13								
Capital Improvement #14								
Capital Improvement #15								
Capital Improvement #16								
Capital Improvement #17								
Capital Improvement #18								
Capital Improvement #19								
Capital Improvement #20								
Capital Improvement #21								
Capital Improvement #22								
Capital Improvement #23								
Capital Improvement #24								
Capital Improvement #25								
Total Capital Improvements					\$	-	\$	-

**Pittsgrove Township FD No. 2  
Salem**

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year 2020	2021	2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												\$ -
General Obligation Bond #3												\$ -
General Obligation Bond #4												\$ -
Total Principal - General Obligation Bonds				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Bond Anticipation Notes</i>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANS				-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases												
<i>Intergovernmental Loans</i>												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans												
<i>Other Bonds or Notes Payable</i>												
Loan #1 - Fire Truck				30,682.00	31,613.00	25,420.00						57,033.00
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes				30,682.00	31,613.00	25,420.00						57,033.00
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				<b>30,682.00</b>	<b>31,613.00</b>	<b>25,420.00</b>						<b>57,033.00</b>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

**Pittsgrove Township FD No. 2  
Salem**

	<b>Current Year 2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Thereafter</b>	<b>Total Interest Payments Outstanding</b>
<i>General Obligation Bonds</i>									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Loan #1 - Fire Truck	2,585.00	1,654.00	696.00						2,350.00
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes	2,585.00	1,654.00	696.00						2,350.00
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>2,585.00</b>	<b>1,654.00</b>	<b>696.00</b>						<b>2,350.00</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		



**Pittsgrove Township FD No. 2  
Salem**

**UNRESTRICTED FUND BALANCE**

Beginning balance January 1, 2020 (1)	\$	130,169.58
Less: Utilized in 2020 Adopted Budget	\$	-
Proposed balance available	\$	130,169.58
Estimated results of operations for the year ending December 31, 2020		
Anticipated balance December 31, 2020	\$	130,169.58
Less: Fund Balance utilized in 2021 Proposed Budget		
Plus: Accrued Unfunded Pension Liability (1)		
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Proposed balance after utilization in 2021 Proposed Budget	\$	130,169.58

**RESTRICTED FUND BALANCE**

Beginning balance January 1, 2020 (1)	\$	403,907.95
Less: Utilized in 2020 Adopted Budget	\$	-
Proposed balance available	\$	403,907.95
Estimated results of operations for the year ending December 31, 2020		
Anticipated balance December 31, 2020	\$	403,907.95
Less: Restricted Fund Balance used in 2021 Proposed Budget for Capital Purposes		
Less: Restricted Fund Balance released via Referendum Resolution	\$	-
Proposed balance after utilization in 2021 Proposed Budget	\$	403,907.95

*(1) This line item must agree to audited financial statements.*

**Pittsgrove Township FD No. 2  
Salem**

<b>Summary of Referendum Line Items</b>	<i>2021 Proposed Budget Amount Requested</i>	<i>2020 Final Budget</i>
<b>Total Referendum Line Items</b>	<u>\$ -</u>	<u>\$ -</u>

Tax Levy Requested minus Maximum Allowable Levy \$ -  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

<b>Summary of Release of Restricted Fund Balance Referendum Line Items</b>	<i>2021 Proposed Budget Amount Requested</i>	<i>2020 Final Budget</i>
<b>Total Release of Restricted Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>

**Pittsgrove Township FD No. 2  
Salem**

**LEVY CAP CALCULATION**

Prior Year Amount to be Raised by Taxation for Fire District Purposes	280,227.00
Changes in Service Provider (+/-)	-
DLGS Approved Adjustments	-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation	280,227.00
Plus: 2% Cap Increase	5,604.54
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>	<b>285,831.54</b>

*Exclusions*

Shared Service Exclusion	-
Change in Total Debt Service Appropriation	-
Allowable Pension Increases	-
Allowable Increase in Health Care Costs	-
Changes in LOSAP Contributions (+/-)	-
Extraordinary Costs due to a "Declared" Emergency	-
Net Capital Improvement Fund and/or Down Payment on Improvements	-
Total Exclusions	-
Less: Cancelled or Unexpended Referendum Amounts	-
Increase in Ratable Valuation (New Construction/Additions)	468,700.00
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.108
	506.20

**ADJUSTED TAX LEVY**

Amount Utilized from Levy Cap Bank from 2018	-
Amount Utilized from Levy Cap Bank from 2019	-
Amount Utilized from Levy Cap Bank from 2020	-
Maximum Tax Levy Before Referendum	286,337.74
Amount Proposed for Levy Cap Referendum	-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>286,337.74</b>

**CAP BANK CALCULATION**

Amount to be Raised by Taxation	286,337.00
Cap Bank Available from Prior Year (2018) for 2021 Budget	6,514.00
Cap Bank Available from Prior Year (2019) for 2021 Budget	2,079.00
Revised Cap Bank from Prior Year (2020) Available for 2021 Budget	2,079.00
Cap Bank Available from Prior Year (2020) for 2021 Budget	-
Revised Cap Bank from Prior Year (2020) Available for 2022 Budget	-
Cap Bank from Current Year (2021) Available for 2022 Budget	0.74
Cap Bank Available from (2021) for 2022 Budget	0.74

Pittsgrove Township FD No. 2  
Salem

Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement		Declared Emergency Costs		Total Shared Services Cost		Salary Costs		Other Costs		Total	
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted
												-	-					-	-
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<b>Total</b>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

**Pittsgrove Township FD No. 2  
Salem**

**PENSION CONTRIBUTION CALCULATION**

2021 Proposed Budget PERS Contribution Appropriated	\$	-
2021 Proposed Budget PFRS Contribution Appropriated	\$	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	\$	-
Net 2021 Base Amount	\$	-
2020 Adopted Budget PFRS Contribution		
2020 Adopted Budget PERS Contribution		
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		
Net 2020 Base Amount	\$	-
<b>Pension Contribution Exclusion</b>	\$	-

**LOSAP CALCULATION**

2021 Proposed Budget LOSAP Appropriation	\$	26,300.00
2020 Adopted Budget LOSAP Appropriation	\$	26,300.00
<b>LOSAP Exclusion (+/-)</b>	\$	-

**DEBT SERVICE CALCULATION**

2021 Proposed Budget Total Debt Service Appropriation	\$	33,267.00
2021 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	\$	-
2021 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	\$	-
2021 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	\$	-
2021 Base Amount	\$	33,267.00
2020 Adopted Budget Total Debt Service Appropriation	\$	33,267.00
2020 Adopted Budget Capital Appropriation Offset from Restricted Fund	\$	-
2020 Adopted Budget Capital Appropriation Offset from Grant Fund	\$	-
2020 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	\$	-
2021 Base Amount	\$	33,267.00
<b>Debt Service Exclusion</b>	\$	-

**CAPITAL APPROPRIATION CALCULATION**

2021 Proposed Budget Total Capital Appropriation	\$	3,000.00
2021 Proposed Budget Capital Appropriation Offset from Restricted Fund	\$	-
2021 Proposed Budget Capital Appropriation Offset from Grant Revenue	\$	-
2021 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	\$	-
2021 Base Amount	\$	3,000.00
2020 Adopted Budget Total Capital Appropriation	\$	3,000.00
2020 Adopted Budget Capital Appropriation Offset from Restricted Fund	\$	-
2020 Adopted Budget Capital Appropriation Offset from Grant Revenue	\$	-
2020 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	\$	-
2020 Base Amount	\$	3,000.00
<b>Capital Expenditure Exclusion</b>	\$	-

**HEALTH INSURANCE EXCLUSION CALCULATION**

SFY 2021		2.8%
2021 Proposed Budget Administration Health Insurance Appropriation	\$	-
2021 Proposed Budget Operations & Maintenance Health Insurance Appropriation	\$	-
2021 Proposed Budget Group Health Insurance	\$	-
2020 Adopted Budget Administration Health Insurance Appropriation		
2020 Adopted Budget Operations & Maintenance Health Insurance Appropriation		
2020 Adopted Budget Group Health Insurance	\$	-
Net Increase (Decrease)	\$	-
Net Increase Divided by 2020 Amount Budgeted = % Increase		0.00%
SFY 2021 State Health Average 0% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2020 Expended = Added Amount Inside Cap	\$	-
% Increase Exclusion * 2020 Expended = 2021 Appropriation Added to Levy	\$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	-
2021 Increase in Appropriation	\$	-