

**Pittsgrove Fire District #2**  
**Willow Grove Board of Fire Commissioner's**  
**879 Willow Grove Road Pittsgrove, NJ 08318**  
**Minutes of Meeting**  
**July 6, 2021**

**Call to Order:**

- Chairman Concannon called the meeting to order at 1905.
- Chairman Concannon advised everyone that notice of this meeting has been advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the Elmer Times Newspaper.

**Roll Call:**

- After the salute to the flag, Chairman Concannon called the roll: Snyder (P), Rumpp (P), Concannon (P), Cavagnaro (P), Hughes (P)  
Chief O'Donnell,

**Minutes of Previous Meeting:**

- The minutes of the June **XXYY**, 2021 meeting were read by Secretary Cavagnaro. A motion to accept was made by Commissioner Snyder and seconded by Commissioner Hughes. All members in attendance were in favor.

**Treasurer's Report:**

- The bills were read by Treasurer Snyder. A motion to accept was made by Commissioner Cavagnaro and seconded by Commissioner Hughes. All members in attendance were in favor.

**Communication:**

- None
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**Old Business:**

- Salem county has no fix in the works on Radio issues for the foreseeable future. A letter was sent to the county on June 23, 2021. The board received a reply on June 29, 2021. The letter was read and filed.
- Chief has been working on finding a new company to deal with the sale of 22-1. Chief spoke with a few companies that due to the age of the apparatus. They recommended facebook.
- Waste Management removed their dumpster in June and Red Oaks has taken over service for the building.
- Key boxes in township has no new information. The solicitor sent a revised Key boxes ordinance to the chief and the chief has sent it back to the solicitor.

- Cost Recovery ordinance has no new information. It is currently with the solicitor for the township and the township sub committee.
- EMS committee was contacted by the Mayor and they are awaiting for more information from the mayor.
- The proposed LOSAP verbiage changes was read during the June meeting. Second reading was completed. Commissioner Cavagnaro made a motion to accept the changes. Commissioner Rumpff seconded the motion. All members present were in favor.

**New Business:**

- The committee brought up the proposed new apparatus for the company. This requires a special election to be held for voter approval as well as securing the loan. The election can be any day, but the times have to be 2 to 9 PM. It has to be advertised 55 days before for voter mail in as well as 6 weeks prior to advertise for the election. 21 days before the election at 10 locations locally. Commissioner Cavagnaro makes a motion for **RESOLUTION 13-2021 Seeking voter Approval for the Purchase of a Rescue and the Securement of Lease Purchase Financing relative to the Purchase.** The motion was seconded by Commissioner Rumpff and all members present were in favor.

**Chief's Report:**

- Read and filed.

**Public Comment:**

- Motion was made to open the floor to public comment at 1935.

**Adjournment:**

- Motion to adjourn was made at 1937 by Commissioner Cavagnaro and seconded by Commissioner Hughes. All members in attendance were in favor.

Respectfully,  
Mark Cavagnaro, Secretary